

**The Rector**

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art. 18 of Law 30/12/2010, n. 240 containing "rules on the organization of Universities, academic staffing and recruiting, as well as delegation to the Government to encourage the quality and efficiency of the University system" and, in particular, paragraph 6 which provides that for "the participation in research projects funded by the European Union or other foreign, international or supranational institutions, and to carry out the relative activities, the rules foreseen by the relative announcements are applied";

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the current Statute of the University and, in particular, art. 41 paragraph 2 where it is provided that "The University participates, with its staff and facilities, to research initiatives and programs in collaboration with local organizations and businesses; for this purpose, it may stipulate agreements which may include, among other things, the establishment of grants. The modalities of participation in research collaborations are governed from time to time by the Board of Directors, subject to the opinion of the Academic Senate";

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the current Regulation for the assignment of postgraduate grants for research activities financed by Italian, foreign or private entities (issued with D.R. 245 of 28.03.2019);

**RESPECTED**

the need to adapt the aforementioned Regulation in relation to the start of the proposal for the assignment of research grants;

**EXAMINED**

the text of the Regulation prepared for the purposes mentioned above;

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the resolution of the Board of Directors and the Academic Senate in the respective sessions of 30.05.2019 and 26.06.2019 in which the amendments to the aforementioned Regulation have been approved;

**DECREES**

Art. 1 The Regulation for the assignment of postgraduate grants for research activity funded by Italian, foreign or private research bodies whose attached text represents a substantial and integral part of this decree;

Art. 2 This Regulation enters into force immediately from the date of publication;

Art.3 The Regulation referred to in Art. 1 repeals and replaces the Regulation referred to in DR 245/2019.

THE RECTOR

Prof. Alberto Carotenuto

**REGULATION FOR THE ASSIGNMENT OF POST-LAUREAM GRANTS FOR RESEARCH ACTIVITIES FINANCED BY ITALIAN, FOREIGN OR PRIVATE INSTITUTIONS**

**Art. 1**

**Object**

1. This Regulation governs, pursuant to art. 4, co. 3, of the law n. 210 of 3.7.1998 and art. 18, co. 5 of the law n. 240 of 30.12.2010, the methods of assigning grants for research activities and advanced training funded by:

- Italian or foreign entities on the basis of specific agreements;
- funds deriving from research projects funded by Italian or foreign entities or by the European Union or by other international or supranational foreign institutions.

2. The funds relating to these contributions, specifically finalized, will be registered in specific projects accounting and may come from projects financed by Italian and / or foreign entities, from contracts / agreements with public or private entities, from payments of sums finalized as a result of donations, bequests in favour of those who are in possession of the requisites envisaged by the relative calls for selection.

3. Pursuant to art. 18, paragraph 6, of Law 30/12/2010 n. 240, relating to research projects funded by the European Union, also through the national or regional authority (PON, POR), or by other foreign, international or supranational institutions, the rules provided in the relevant notices apply and, for anything not foreseen, the provisions of these Regulations apply.

4. This Regulation also applies, insofar as compatible, for the purpose of establishing research grants with University funds.

## **Art. 2**

### **Proposal**

1. The proposal for the awarding of research grants must be presented to the Council of the competent structure, by the Principal Investigator to whom the resulting funding was granted from the project or from the research contract / agreement and / or from the department director who is managing the research funds.

2. The Council of the competent structure will identify the number of grants to be awarded, the P.I. to whom the fellow should be assigned, as well as the cultural area, the founding amount and the scientific sector for which the grant has to be activated.

3. The activation of the study or research grant, with appropriate accounting coverage, will be assigned following a selection procedure.

4. The procedure is initiated and approved by the competent structure which are the Departments For the Department projects or the Central Administration Offices in the case of University projects.

## **Art. 3**

### **Assignment and Selection**

1. Grants are assigned by the Head of the Structure or by the Rector, according to the provisions of art. 2, paragraph 6, following a specific selection based on qualifications, possibly integrated by interview, according to the indications provided by the proposing structures and with the procedures established in the call.

2. Without prejudice to the provisions of art. 2, paragraph 6 of this regulation, notices are normally approved by the competent structure, issued by the Head of the Structure, and adequately advertised on the University website and in the Register for a minimum of 20 days unless otherwise specified by the research project.

3. The selection notice must necessarily indicate:

- a. the scientific disciplinary area or sector;
- b. the qualifications required;
- c. the theme, the object and the purpose;
- d. the deadline for submitting applications;
- e. the competent office;
- f. the duration of the grant;
- g. the funding amount of the grant;
- h. the funds on which the disbursement of the research grant will be charged;
- i. the method of disbursement of the grant;
- j. the obligations of the fellows;
- k. the criteria for evaluating qualifications;
- l. the composition of the selection board;
- m. any causes for exclusion;
- n. the Principal Investigator under whose supervision the fellowship is developed;
- o. the indication of the structure where the fellow has to develop his / her activity;
- p. the procedures for performing the tests and their evaluation;
- q. the beginning and the development of activities.

#### **Art. 4**

##### **Principal Investigator**

1. The fellow's activities are developed under the supervision of a professor or researcher from the University in quality of Principal Investigator.

2. In the case of grants funded on specific research projects, the Principal Investigator is the research responsible or his delegate. In all other cases, the Principal Investigator is chosen by the Structure Council upon activation of the grant.
3. In the case of grants funded by institutions, the Principal Investigator can be identified in agreement with the financing institution.
4. The Principal Investigator is responsible for the control of the correct performance of the fellows' activity.

## **Art. 5**

### **Duration**

1. Grants for research activities have a duration proportionate to the needs of the activity and its financial covering. This duration is between three and twenty-four months, except for the case in which the research project or convention do not set a different term.
2. It is possible, for needs aimed at completing the research, to obtain the extension of the grant, which has to be proposed by the Principal Investigator within the deadline of the grant itself and has continuative nature.
3. In case of renewal, it is necessary to reformulate the activation of the research grant according to the procedure provided in Article 2 of this Regulation.
4. The start date of the activity must be indicated in the call for applications and can be postponed at most of 15 days for project needs proven and authorized by the Principal Investigator or by the director of the competent structure.
5. The research activity can also be developed at Italian or foreign facilities other than that of Parthenope University, after the authorization of the Principal Investigator.

## **Art.6**

### **Selection Board, applications for admission and minutes**

1. The selection procedure for candidates is entrusted to an Examination Board, appointed by the Head of the competent structure which issues the call and is composed by:

- The P.I. of the research activity and of the related funds, or his delegate (or a delegate designated by the Head of the Structure);

- Two professors designated by the Institution Council.

2. The minutes of the work of the board are approved by provision of the Head of the structure. After the verification of the regularity of the administrative aspects by the Manager of the Procedure, the documents are signed by the Head of the competent structure, validated by the Administrative manager and published on the University website.

### **Art. 7**

#### **Assignment and Incompatibility**

1. Grants are assigned by decree of the Head of the Structure according to the ranking of merit formulated by the judging board.

2. The winner / s will be notified a written communication by registered letter with return receipt.

3. Within 15 days from the notification, the winners must send to the competent Office, under penalty of disqualification, a declaration of acceptance of the grant under the conditions provided by the call of the competition.

4. With the same declaration, the beneficiary must also give explicit assurance of having never benefited from the same grant in the past and that will not benefit from other similar grants or fellowships for the entire period of the grant.

5. In the case of non-acceptance of the grant by the winner, the grant can be assigned to another candidate, according to the order of the ranking, where there is one. The scrolling of the ranking is possible only if a period of at least two months of grant remains.

6. The grant can be suspended in case of serious and certified illness of the fellow which lasts for a period equal to or longer than one month. The suspension of the grant for maternity and for paternity, in analogy to the provisions for PhD students and research fellows of the University of Naples

Parthenope by decree of the Rector and with the authorization of the Principal Investigator, is possible as well.

7. In the event that there is incompatibility with the period of suspension of the research activity, the period cannot be accorded.

8. In the event of failure in recovering the suspension period, the interested party must return the payments received corresponding to the not recovered period.

9. The grants covered by these Regulations cannot be combined with research fellowships or with other grants assigned for any reason, except those granted by national or foreign institutions which are useful for integrating, with stays abroad, the research activity for fellows.

10. Grants are incompatible with enrollment in any course of study, except for the enrollment, as long as without the use of a grant, to a PhD course, to a specialization school as well as to a second level Master's course. Furthermore, those who have a marriage relationship or a degree of kinship or affinity, up to and including the fourth grade, with a professor belonging to the Department or the proposer structure or with the Rector, the General Manager or a member of the Board of Administration of the University cannot participate to the competition.

11. The fruition of the grant is incompatible with any public or private employee labour.

## **Art. 8**

### **Supply and Payment of the Grant**

1. The funding amount of the grant is determined by the structure, in relation to the established access requirements and the complexity of the project.

2. In determining the monthly amount of the research grant, the structures must consider:

- a) the extent of the activities to be carried out;
- b) the complexity and difficulty of the research;
- c) the existence of particular requirements of scientific competence and professionalism useful for the achievement of the objectives contemplated by the research activity announced;
- d) the need for proven research experience;
- e) scientific production congruent with the subject of the research;
- f) knowledge of foreign languages.

3. In determining the amount, the structures, unless specifically and otherwise provided by the research project financed with external funds, they must also take into account that:

a) it cannot be less than € 13,058.61 per year for grants to be used in Italy and 19587.92 for grants to be used abroad. As a consequence, the minimum monthly amount is respectively 1089 euros and 1632 euros.

The amount is set by the MIUR / Tesoro inter-ministerial decree of 19 April 1990 revalued by ISTAT;

b) the maximum amount cannot exceed the minimum annual amount of research grants.

4. The monthly calculation of the grants must take into account the parameters contained in the previous paragraph.

5. Research grants are disbursed in deferred monthly payments upon certification of the activity carried out by the Principal Investigator. In the event of interruption of the use of the grant, of any termination and any change in the relationship with the fellow, the head of the structure where the activity is carried out must promptly notify the fact to the competent office.

6. The last payment is subject to the submission by the fellow of a report on the activity carried out, together with a certificate of successful conclusion by the docent who followed the activity.

7. Research grants are subject to the tax and social security treatment provided by the law in force at the time of settlement of the funding amount. Currently these grants make use of the exemption provided by art. 4 c. 3 of Law 210/1998, as clarified by Resolution no. 120 / E of the Central Director of the Revenue Agency of 23.11.2010.

## **Art. 9**

### **Insurance**

Grant fellows are required to pay the premium for accident and liability insurance coverage for the duration of the grant. This premium will be retained at the time of the first payment of the research grant.



## **Art. 10**

### **Obligations of the grant fellow**

1. Grant fellows are obliged to carry out the activity required by the call under penalty of exclusion from the use of the grant.
2. The provision of exclusion will be adopted with a provision of the Head of the Structure, on motivated proposal of the professor in charge of the research, after consulting the head of the structure. In such the grant fellow will lose the right to receive the unfinished grant rate.

## **Art. 11**

### **Social security treatment**

1. The grants included in this regulation do not give rise to social security treatment and to accreditations for the purposes of an economic legal career.
2. The disbursement of grants does not in any way imply an employment relationship nor with the University or with the fund provider. Grants will be subject to withholding taxes required by law.

## **Art.12**

### **Final Provisions**

1. The University cannot provide the same person with grants for a period of more than four years.
2. For anything not included in this regulation, please refer to the provisions of law 1989, n. 398.