

Universitaly Application Guidelines



UNIVERSITY OF NAPLES
PARTHENOPE

Applications 2025-26 (Documents)

If you are a perspective student interested to enroll at University of Naples Parthenope, get familiar with the steps to pre-enrolment described below. Since 2020, the pre-enrolment procedure is served by Universitaly web page and this is the only way to access our school.

This is the link

<https://www.universitaly.it/>



How to prepare yourself for pre-enrolment?



UNIVERSITY OF NAPLES
PARTHENOPE

The screenshot shows the homepage of the University of Naples Parthenope's pre-enrolment portal. At the top, there is a navigation bar with the 'Universitaly' logo and menu items: 'Iniziare', 'Scegliere', 'Opportunità ed agevolazioni', 'Internazionale', 'Vivere in Italia', and 'ITA'. Below the navigation bar, the main heading reads 'BENVENUTO SU UNIVERSITALY' followed by the slogan 'L'Università italiana a portata di click'. A search bar with the placeholder text 'Cerca i corsi' and a red 'Cerca' button is positioned below the slogan. A light blue banner below the search bar features a small image of a building and the text 'Il MUR a Expo 2025 Osaka' and 'Clicca qui e visita le iniziative del MUR con Università e Istituzioni AFAM per EXPO 2025'. At the bottom, there are three colored boxes with white text: a purple box for 'SSM' (Normativa, Concorso SSM, FAQ), a green box for 'Accesso Programmato e IMAT' (Pubblicazione domande, Accesso Programmato IMAT, Graduatoria 2023, Edizioni precedenti), and a blue box for 'Studenti Internazionali' (Ti occorre un visto?, Pre-iscriviti adesso, Contatti, Registrati ora).

Pre-enrol online via the University portal www.university.it

Pre-enrolment procedure will be done online and all steps to complete will be explained respectively throughout the guideline.

In the next page, you will be asked to access your account. Click on **New User? Register**

English v

Sign in to your account

Username

Password

[Forgot Password?](#)

To ensure the security of the data you entrust to us, we have adopted new authentication policies.

[Sign In](#)

Or sign in with

[Accedi con SPID/CIE/eIDAS](#)

New user? [Register](#)



You will be asked to put your personal data, passport and contact details.

Please note: the system asks you to provide the Italian 'tax code'. If it's possible, leave this section blank; if you cannot leave it blank, use the code that is automatically generated by the system



UNIVERSITY OF NAPLES
PARTHENOPE



ITA ENG

> Registration

Enter your complete personal data, exactly as shown in your passport

Name (including your middle names) *

Surname *

Country of birth *

Birth District *

City of birth *

Date of birth * - -

Gender *

Citizenship *

Italian tax code if you have one

We remind that for any communication about universality procedures you will be contacted through email given in registration. Each User must keep it updated.

We remind you that it is not possible to use PEC, Hotmail, Msn and Live because these domains do not receive any emails from University. We have already pointed out the situation to the server administrators but they still treat our emails as spam. We kindly invite you to use different domains until this situation is fixed. Thank you!

Email address *

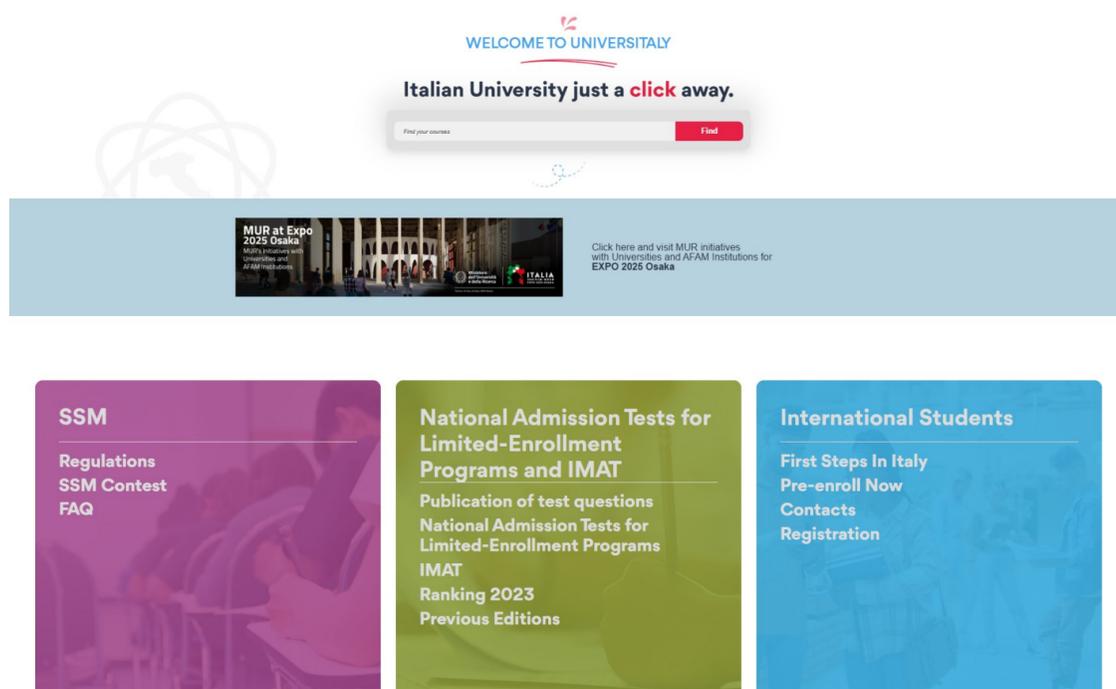
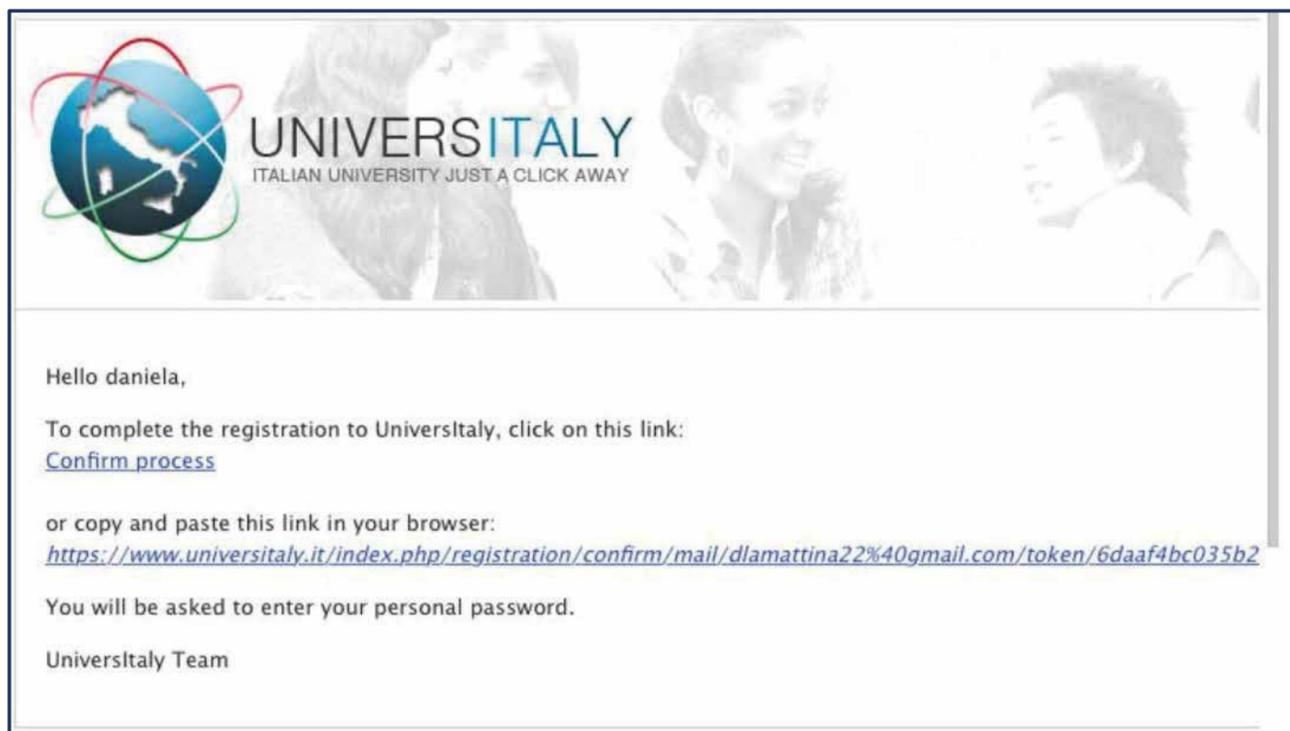
Important! all notifications relating to pre-enrolment will be sent to this address

Confirm email address *

Telephone (international code plus telephone number)

Identity document *

Number *



UNIVERSITY OF NAPLES
PARTHENOPE

Once you have signed up to the portal, you will receive an email asking you to confirm the registration.

Your account is now active! You can move to the second step: **the pre-enrollment**. Go back to universitaly homepage and click (again)

on **'Pre-enroll now from the blue section International Students'**:

After registration on Universitaly portal, you will have to access your personal area and proceed in filling out the requested fields as well as uploading the relevant documents that will be screened by the committee.

AREA RISERVATA STUDENTI

PERSONAL DATA

- Your personal data

EXTRA-EU CITIZEN: PRE-ENROLMENT APPLICATION FOR A STUDY VISA FOR ITALY

Extra-EU citizens: [Pre-enrolment application](#) is required to obtain a study VISA for Italy and must be submitted by the candidates of Italian Higher Education courses (University, AFAM, SSML) using this portal. Extra-EU citizens must apply for a study visa at the Italian Consulate of their jurisdiction.

DOMANDA DI PREISCRIZIONE

STEP A

Scegli l'anno accademico in cui ti vuoi iscrivere/svolgere la mobilità

2025/2026

Anagrafica

Nome

Cognome



UNIVERSITY OF NAPLES
PARTHENOPE

Then click on 'Pre-enrollment application'. You are now accessing the Pre-enrollment application

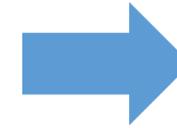
STEP A: choose the academic year and fill out the form with your personal data

Then click on 'Go to step B'

Step B

You will be asked to:

- Provide your passport number
- Indicate the expiry date of your passport
- Upload a passport size picture and your passport
- Indicate the Embassy/Consulate where you will apply to request the visa
- Indicate the reason for the visa application



PRE-ENROLMENT APPLICATION
STEP B

Passport

Passport number

Expiry date

Upload a passport size picture of your face

Upload your valid passport

Only pdf/jpeg/png - 10Mb max are accepted

Scegli file Nessun file selezionato

Course information

Institution 1

Institution Name 2

Course Type 3

English Language 4

Other Languages

1. Select: Università

2. Select: Università degli Studi di Napoli Parthenope

3. Select: Laurea Magistrale (i.e. Master's Degree, 2-years course) or Laurea (i.e. Bachelor Degree, 3-years course), or Laurea Magistrale a ciclo Unico (Single 5-years course)

4. Select the Language

PRE-ENROLMENT APPLICATION STEP C



UNIVERSITY OF NAPLES
PARTHENOPE

Qualifications

Upload the qualifications that allow access to the chosen course, according to the information provided by the institution of higher education, with any translations and supporting documents and language certificates.

Upload qualification Qualifications and language certificates
Only pdf/jpeg/png - 10Mb max are accepted Final Diploma

Scegli file Bachelor's degree

Qualification name
Bachelor's degree in Global Studies

1

UPLOAD QUALIFICATION

SUMMARY

Once you have filled out this section click on **'Go to step C'** In this section you should upload your degree certificate and final transcript. In order to upload the documents click on **'Upload qualification'**

When you have uploaded all documents, click on **'Summary'**. You will be directed to the summary of your application; if everything is correct, tick the box **'I have read the data processing'** and then click on **'apply for pre-enrolment'**

I have read the data processing

Apply for pre-enrolment **Back to the homepage**

By pushing this button your pre-enrolment application will be sent to the University / AFAM / Institute you have chosen. The University / AFAM / Institute will verify your application and forward it, along with information on your admission, to the chosen Consulate.

Check your email regularly and follow the instructions you will receive.